

## Clermont County Convention & Visitors Bureau December 21, Board Meeting

**Attendance:** Board members: Jim Comodeca, Chris Hamm, Linda Fraley, Dave Uible, Adele Evans, Mark Calitri, consultant Mark Faust, guests Andy Kuchta, Chuck Tilbury, Tracey Derico

The CVB Board acknowledged the official resignation of Andy Kuchta and thanked him for his service. The official notice from the Board of County Commissioners was recognized in which it recorded the appointment by the BCC to appoint Adele Evans will fulfill Andy Kuchta's remaining term.

The Board entered into executive session at 11:53 a.m.  
The Board exited executive session at 12:47 p.m.

Mark Calitri read the correction to the October minutes; the word retainers was replaced by invoices.

### **Finances:**

Mark Calitri reviewed the month of November financials. The highlights were that the CVB has performed exceptionally well during 2016. Approximate estimates at this time are \$617k in 2015 actual income vs. \$693k 2016 actual = 12% income increase over 2015

Director Calitri asked the board to increase specific line items to the 2016 budget and provided explanations to those requested increases. The requested increases are as follows:

Marketing and Promotion: \$98,500

Building Maintenance and Repair: \$5,500

Meetings and Meals: \$18,200

Retirement: \$10,515

Professional fees: \$18,250

Technology: \$21,500

A motion to approve the financial report and 2016 budget line item adjustments as given by the Director was made by Chris Hamm and seconded by Adele Evans. All in favor. Motion passed.

A motion to accept the proposed 2017 budget was made by Dave Uible, seconded by Chris Hamm. All in favor. Motion passed.

**Minutes:**

A motion to approve the November minutes as presented was made by Chris Hamm, seconded by Linda Fraley. All in favor. Motion passed. Adele Evans abstained from voting.

Chairman Comodeca presented a book to board members, *Destination Leadership for Boards*, by Bill Geist. Comodeca referenced several key chapters and recommended the board discuss at future meetings.

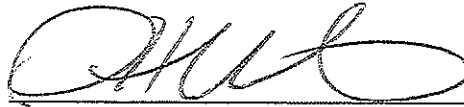
Chairman Comodeca created an ad hoc committee to review and address the bylaws. Chris Hamm, Dave Uible and Linda Fraley form the committee. The committee will report back to the full board prior to the January 2017 meeting to review their recommendations.

The Board will table the bylaw and executive officer assignments for 2017 until the January 2017 meeting.

Adjourned 1:18 p.m.

1-24-2017

Date



Secretary Signature